

Agenda

Reigate & Banstead
Local Committee

**We welcome you to
Reigate and Banstead Local Committee**
Your Councillors, Your Community
and the Issues that Matter to You

Discussion

- Annual Parking Review
- Highways Schemes
End of Year Update



Venue

Location: Reigate Town Hall,
Castlefield Road,
Reigate, Surrey RH2
0SH

Date: Monday, 4 March 2019

Time: 2.00 pm



SURREY

You can get involved in the following ways

Ask a question

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. All local committees provide an opportunity to raise questions, informally, up to 30 minutes before the formal business of the meeting starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

Write a question

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

Get involved

Sign a petition

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.



Attending the Local Committee meeting

Your Partnership officer is here to help.

Email: jessica.edmundson@surreycc.gov.uk

Tel: 01932 794079 (text or phone)

Website: <http://www.surreycc.gov.uk/reigateandbanstead>



Follow [@ReigateLC](https://twitter.com/ReigateLC) on Twitter

This is a meeting in public.

Please contact **Jess Edmundson, Partnership Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
- If you would like to attend and you have any **additional needs, e.g. access or hearing loop**
- If you would like to talk about something in today's meeting or have a local initiative or concern.

Surrey County Council Appointed Members

Mr Jeff Harris, Tadworth, Walton & Kingswood (Chairman)
Ms Barbara Thomson, Earlswood and Reigate South (Vice-Chairman)
Mrs Natalie Bramhall, Redhill West and Meadvale
Mr Jonathan Essex, Redhill East
Mr Bob Gardner, Merstham and Banstead South
Dr Zully Grant-Duff, Reigate
Mr Ken Gulati, Banstead, Woodmansterne and Chipstead
Mrs Kay Hammond, Horley West, Salfords and Sidlow
Mr Nick Harrison, Nork and Tattenhams
Mr Graham Knight, Horley East

Borough Council Appointed Members

Cllr Rod Ashford, Kingswood with Burgh Heath
Cllr Richard Biggs, Horley West
Cllr Michael Blacker, Reigate Central
Cllr Hal Brown, Earlswood and Whitebushes
Cllr Gareth Owen, Reigate Hill
Cllr Tony Schofield, Horley East
Cllr John Stephenson, Chipstead, Hooley and Woodmansterne
Cllr Mrs Rachel Turner, Tadworth and Walton
Cllr Christopher Whinney, Reigate Central
Cllr Jonathan F White, Meadvale and St Johns

Chief Executive
Joanna Killian

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

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Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

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It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

*If you have any queries regarding this, please contact the representative of **Legal and Democratic Services** at the meeting.*

OPEN FORUM

Before the formal Committee session begins, the Chairman will invite questions from members of the public attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 CHAIRMAN'S ANNOUNCEMENTS [AGENDA ITEM ONLY]

3 MINUTES OF PREVIOUS MEETING

(Pages 1 - 8)

To approve the minutes of the previous meeting as a correct record.

4 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial

5 PETITIONS

To receive any petitions in accordance with Standing Order 68. Notice should be given in writing or by email to the Community Partnership and Committee Officer at least 14 days before the meeting. Alternatively, the petition can be submitted on-line through Surrey County Council's e-petitions website as long as the minimum number of signatures (30) has been reached 14 days before the meeting.

Three petitions were received before the deadline.

- a) Petition to construct a safe footpath for pedestrian use from the entrance of Elizabeth Drive Estate to Banstead High Street; to improve road safety for pedestrians.
- b) Petition for safe crossing on Frenches Road, Redhill
- c) Petition to install pedestrian path safety bollards outside Furzefield Primary School, Delabole Road, Merstham
- d) Petition to change the road layout where Orchard Drive & Cross Oak Lane meet

The officer responses to these petition will be provided within the supplementary agenda.

6 FORMAL PUBLIC QUESTIONS

To answer any questions from residents or businesses within the Reigate and Banstead Borough area in accordance with Standing Order 69. Notice should be given in writing or by email to the Community Partnership and Committee Officer by 12 noon 4 working days before the meeting.

7 FORMAL MEMBER QUESTIONS

To receive any questions from Members under Standing Order 47. Notice should be given in writing to the Community Partnership and Committee Officer before 12 noon 4 working days before the meeting.

8 ANNUAL PARKING REVIEW [EXECUTIVE FUNCTION - FOR DECISION] (Pages 9 - 20)

Each year Surrey Highways receives requests to change existing or introduce new parking restrictions. These requests are compiled and reviewed in a borough wide process.

The full set of drawings for each location will be published within the supplementary agenda.

9 HIGHWAYS SCHEMES 2018/19 - END OF YEAR UPDATE AND 2019/20 FORWARD PROGRAMME AMENDMENTS TO CAPITAL BUDGET [EXECUTIVE FUNCTION - FOR INFORMATION] (Pages 21 - 44)

To inform the local committee on the outcome of the 2018/19 Integrated Transport Scheme (ITS) and highway maintenance programmes in Reigate & Banstead and the amendments to the 2019/20 local committee capital budget.

10 HIGHWAYS FORWARD PROGRAMME 2019/20 - REVENUE UPDATE [EXECUTIVE FUNCTION - FOR DECISION] (Pages 45 - 50)

To provide an update on the local committee's revenue budget for 2019/20 and seek agreement on the funding of a revenue maintenance gang in Reigate & Banstead.

11 RECOMMENDATIONS AND DECISIONS TRACKER [FOR INFORMATION] (Pages 51 - 56)

The tracker monitors the progress of the decisions and recommendations that the Local Committee has agreed.

The Local Committee is asked to note the progress made and agree to remove from the tracker any items marked 'complete'.

12 FORWARD PLAN [FOR INFORMATION] (Pages 57 - 58)

The Local Committee (Reigate and Banstead) to note the contents of the forward plan and suggest future items to be received.

DRAFT

Minutes of the meeting of the
Reigate AND BANSTEAD LOCAL COMMITTEE
 held at 2.00 pm on 3 December 2018
 at Reigate Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH.

Surrey County Council Members:

- * Mr Jeff Harris (Chairman)
- * Ms Barbara Thomson (Vice-Chairman)
- * Mrs Natalie Bramhall
- * Mr Jonathan Essex
- * Mr Bob Gardner
- * Dr Zully Grant-Duff
- * Mr Ken Gulati
- * Mrs Kay Hammond
- * Mr Nick Harrison
- * Mr Graham Knight

Borough / District Members:

- * Cllr Rod Ashford
- * Cllr Richard Biggs
- * Cllr Michael Blacker
- Cllr Hal Brown
- Cllr Gareth Owen
- * Cllr Tony Schofield
- * Cllr John Stephenson
- * Cllr Mrs Rachel Turner
- Cllr Jonathan White
- * Cllr Jonathan F White

* In attendance

OPEN FORUM SESSION

The questions and responses given during the open forum session are annexed to the minutes.

35/18 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Cllr Hal Brown, Cllr Gareth Owen and Mrs Natalie Bramhall who advised she would arrive late.

36/18 CHAIRMAN'S ANNOUNCEMENTS [AGENDA ITEM] [Item 2]

[14.10 Mrs Natalie Bramhall arrived]

The Chairman gave the following announcements:

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- **Surrey County Council (SCC) Consultations** – SCC are currently consulting residents on changes to how several services are run. These include children's centres, libraries, Community Recycling Centres (CRC), concessionary bus travel and Special Educational Needs and Disability (SEND) services. He encouraged members of the committee and attending members of the public to have their say by visiting surreycc.gov.uk/consultations. He reminded everyone the consultations were open until 4 January 2019.
- **A23 Three Arch Road Consultation** – At the previous meeting in September he reminded members that as the local committee they agreed the Redhill STP Member Task Group recommendation to proceed with the preferred scheme option and to progress to public consultation. He added that the consultation was now open to have a say until 6 January 2019. People could do so by visiting: surreycc.gov.uk/threearchroadjunction
- **New Primary free school, North West Horley** – Following consultation, the Cabinet Member for all-age learning took a decision on 30 October 2018 to approve the building of a new 2 form entry primary school, and 52 place nursery as part of the Westvale Park housing development.

37/18 MINUTES OF PREVIOUS MEETING [Item 3]

The minutes from the previous meeting on 17 September 2018 were agreed as a true record and signed by the Chairman.

38/18 DECLARATIONS OF INTEREST [Item 4]

There were none.

39/18 PETITIONS [Item 5]

Declarations of Interest: None

Officers attending: Zena Curry, Area Highway Manager, SCC

Petitions, Public Questions, Statements: One petition was received

The lead petitioner, Mr Dean Anderson attended the meeting and addressed the committee with his concerns. He explained how cars often did not stop at the mini roundabouts in question and it was often only possible to see traffic coming from the right when a vehicle was on said roundabout. He added the roads were in a poor state of repair which exacerbated the problem.

[14.23 Mr Graham Knight arrived]

Key points from the discussion

- Mr Bob Gardner, as the divisional member gave his full support for the petition, adding the traffic along the road was fast moving and although there had been regeneration in the area the roads had been left in a poor state.

- Members suggested that repainting road markings or the mini roundabouts may help the problem.

The local committee noted the officers response but supported the idea of discussions being had outside the meeting to see what could be done to help. The discussions were to include the lead petitioner, divisional member, Area Highways Manager and Chairman of the Reigate & Banstead Local Committee.

40/18 FORMAL PUBLIC QUESTIONS [Item 6]

Two written public questions were received. The questions and answers were included in the supplementary agenda papers.

Neither of the questioners were present at the meeting to ask a supplementary question.

Members of the Local Committee raised the following points with regards to question 1 about Pebble Hill Road:

- It was noted that the junction had been the subject of an unsuccessful Community Infrastructure Levy (CIL) bid and members questioned when it was possible to apply for this money again. The Area Highway Manager (AHM) confirmed another CIL bid could be submitted in a few years although conversations would continue with Reigate and Banstead Borough Council over this time.
- Members questioned if the cost of a sign was only £300 why this couldn't be implemented. The AHM advised that the £300 didn't include any traffic management costs and £300 was a rough estimate.

The chairman; and local divisional member; concluded by saying he had been on site with the Road Safety Manager (RSM) in recent weeks to look at options to help improve the junction. He was to continue these conversations with the RSM and the questioner, outside of the meeting.

Members of the Local Committee raised the following points with regards to question 2 about cycling in Redhill:

- It was noted that the cycleway on Marketfield Way was due to be closed until October 2019 because of surrounding development and building works. Members questioned whether the cycleway might be opened sooner once the external building was complete and only internal fitting remained. The AHM added she would have conversations with colleagues in Transport Development and Planning (TDP) to discuss how they could work with the developer to get the cycleway opened sooner than October 2019.

41/18 FORMAL MEMBER QUESTIONS [Item 7]

Three written member questions were received. The questions and answers were provided as part of the supplementary agenda papers.

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Each member was invited to ask one supplementary question on the topic of their original question.

1. Ms Thomson stated the following:

My original question was asking about whether everything is in place when funds become available and this response doesn't really answer that.

Response provided:

The Road Safety Manager (RSM) is working to get things in line so funding can be applied for.

2. Mrs Bramhall stated the following:

I have been corresponding with the Road Safety Manager about this bend and we need to have some joint up working with the school to encourage parents to drive more responsibly. I will continue to work with the AHM, RSM and Chairman to find a solution.

3. Cllr Stephenson asked the following:

Previously the committee has been asked to add this to the priority list. This is still not on the list and is dangerous for pedestrians, cyclists and horse riders. Chipstead Residents' Association (CRA) have offered to help fund the scheme. How do I get this on to the list?

Response provided:

CRA have funded a consultant to look at options for what can be done. Although at the last looking there were some technical issues with what was proposed. Officers are happy to look at measure with the consultants again and welcome working with the residents to find a solution. Conversations on this will continue outside the meeting.

42/18 SCHOOL TRAVEL PLAN - ANNUAL PROGRESS REPORT [SERVICE MONITORING AND ISSUES OF LOCAL CONCERN - FOR INFORMATION] [Item 8]

Declarations of Interest: None

Officers attending: Edward Cowley, Safer Travel Officer, SCC

Petitions, Public Questions, Statements: None

The Safer Travel Officer presented the report, highlighting activities that had been taken up by schools that were on offer from the Safer Travel Team. It was noted that the Safer Travel Team were using a nationally accredited programme, Modeshift STARS, which had made it easier for schools to complete their travel plans.

The Safer Travel Officer asked the committee to note that there was one amendment to be made to the report in relation to Langshott Primary School. Since the publishing of agenda papers, the school had completed its travel plan.

Key points from the discussion:

- A query was raised about the air quality initiative and which schools had taken part in the project. It was confirmed there was a large list of schools

involved and the Safer Travel Team hoped to secure more funding from the Department for Environment, Food & Rural Affairs (DEFRA) to help run more educational workshops in schools.

- Members asked about the frequency of monitoring of the school travel plans and how parents can be involved. The officer stated that with the new Modeshift STARS system it was harder to leave tasks incomplete. As the system was accredited, many schools compliance had increased over fear of losing this accreditation. It was added that as part of the action points, schools were encouraged to actively engage with parents and this engagement would help towards accreditation.
- It was noted the current report only showed the status of expansion schools. Although some non-expansion schools were still engaging in the process.
- The local committee members were requested to have communications with any schools yet to complete their travel plan to ensure this was done.

Resolution:

The Reigate & Banstead Local Committee thanked the Safer Travel Officer for the report and noted the following recommendations:

- i) The county council's Safer Travel Team would continue to encourage and support all Surrey's expansion schools to complete and maintain their school Travel Plan using the online Modeshift STARS system.
- ii) From 2018/19, the Safer Travel Team would also encourage all Surrey's schools to create a School Travel Plan using the online Modeshift STARS accreditation system. This would involve promotion and the offer of training and support to all schools.
- iii) Members were invited to assist by encouraging schools to sign up to Modeshift STARS, and to take up the activities offered by the Safer Travel and Cycle Training Teams.

**43/18 HIGHWAYS UPDATE [EXECUTIVE FUNCTION - FOR INFORMATION]
[Item 9]**

Declarations of Interest: None

Officers attending: Zena Curry, Area Highways Manager (AHM), SCC

Petitions, Public Questions, Statements: Cllr Blackmore, Salfords and Sidlow Parish Council raised a question with regards to Mason Bridge Road and recent speed surveys that had been undertaken; two at different locations on the road and different times of the year. The AHM advised that a letter had previously been sent to the Salfords and Sidlow Parish Clerk indicating there was an still an issue with speed on the road and signage alone was inefficient to manage the problem and engineering matters were to be taken.

Key points from the discussion:

- It was noted that there was a considerable drop in highways revenue funding that was available to the local committee.
- Members were advised to wait for guidance regarding their £7,500 Member Highways Fund and how this could be spent as concern was raised over lack of funding for speed survey assessments. It was noted that such surveys could be funded by Parish Councils or Residents' Associations and the funding of such a survey didn't equate to any change being implemented.
- It was noted that a correction was required for one scheme listed in Annex 1. The A23 Brighton Road, Horley was listed as in two divisions. It should have been listed in one division; Horley West, Salfords and Sidlow.
- Members gave thanks to the Highways Maintenance Engineer, who wasn't present, to express their gratitude for his hard work throughout the continual flooding along the A23.
- The local committee questioned what was happening with the Hooley road widening scheme and requested this be included at a future informal in January 2019 when Highways England were attending to talk about M25 J8.

Resolution:

The Reigate & Banstead Local Committee noted the contents of the report.

44/18 HIGHWAYS FORWARD PROGRAMME [EXECUTIVE FUNCTION - FOR DECISION] [Item 10]

Declarations of Interest: None

Officers attending: Zena Curry, Area Highways Manager (AHM), SCC

Petitions, Public Questions, Statements: None

Key points from the discussion:

- Members noted that the drop in funding meant that it was paramount that good partnership working was in place across the borough to ensure money was spent effectively.

Resolution:

The Local Committee (Reigate & Banstead):

General

- i. NOTED the Local Committee's devolved highways budget for capital works in 2019/20, and approved by full Council on 13 November 2018, was £181,818. It has been assumed that the Local Committee's devolved highways budget or capital works as set out within the 2018-21 Medium

Term Financial Plan (MTFP) for 2020-21 is £36,363. The budget for 2019/20 approved by full Council on 13 November 2018 had removed the Local Committee's revenue budget. However each divisional Member will receive £7,500 to address highways issues in their division.

- ii. AGREED the devolved capital budget for highway works be used to progress both capital improvement schemes and capital maintenance schemes.
- iii. NOTED that should there be any changes to the programme of highway works as set out in the report, a report will be taken to a future meeting of Reigate and Banstead Local Committee to inform members of the changes. Capital Improvement Schemes (ITS).
- iv. AGREED the capital improvement schemes allocation for Reigate and Banstead be used to progress the Integrated Transport Schemes programme set out in Annex 1.
- v. AGREED to authorise that the Area Highway Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire money between the schemes agreed in Annex 1, if required;
- vi. AGREED that the Local Committee Chairman, Vice-Chairman and Area Team Manager, together with the local divisional Member are able to progress any scheme from the Integrated Transport Schemes programme, including consultation and statutory advertisement that may be required under the Road Traffic Regulation Act 1984, for completion of those schemes. Where it is agreed that a scheme will not be progressed, this will be reported back to the next formal meeting of the Local Committee for approval.

Capital Maintenance Schemes (LSR)

- vii. AGREED that the capital maintenance schemes allocation for Reigate and Banstead (£100,000) be divided equitably between County Councillors to carry out Local Structural Repair, and that the schemes to be progressed be agreed by the Area Maintenance Engineer in consultation with the Local Committee Chairman, Vice-Chairman and local divisional Members;

Revenue Maintenance

- viii. NOTED that the budget for 2019/20 approved by full Council on 13 November 2018 had removed the Local Committee's revenue budget.
- ix. NOTED that members will continue to receive a Member Local Highways Fund allocation of £7,500 per county member to address highway issues in their division.
- x. AGREED the Member Local Highways Fund be managed by the Area Maintenance Engineer on behalf of members.

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45/18 COMMUNITY SAFETY FUNDING UPDATE 2018-19 [EXECUTIVE FUNCTION - FOR INFORMATION] [Item 11]

Declarations of Interest: None

Officers attending: Jess Edmundson, Partnership Committee Officer, SCC

Petitions, Public Questions, Statements: None

Resolution:

The Reigate & Banstead Local Committee noted the contents of the report.

46/18 RECOMMENDATIONS AND DECISIONS TRACKER [FOR INFORMATION] [Item 12]

Declarations of Interest: None

Officers attending: Jess Edmundson, Partnership Committee Officer, SCC

Petitions, Public Questions, Statements: None

Resolution:

The Reigate & Banstead Local Committee noted the decision tracker.

47/18 FORWARD PLAN [FOR INFORMATION] [Item 13]

Declarations of Interest: None

Officers attending: Jess Edmundson, Partnership Committee Officer, SCC

Petitions, Public Questions, Statements: None

Key points from the discussion:

- It was noted there was a date clash with the next Reigate & Banstead Local Committee informal meeting and a county member briefing in January 2019. Members requested the date to be changed to avoid the clash.

Resolution:

The Reigate & Banstead Local Committee noted the Forward Plan.

Meeting ended at: 4.14 pm

Chairman

SURREY COUNTY COUNCIL**REIGATE AND BANSTEAD LOCAL COMMITTEE****DATE: 4 MARCH 2019****LEAD OFFICER: RIKKI HILL, PARKING PROJECT TEAM LEADER****SUBJECT: REIGATE AND BANSTEAD ON STREET PARKING REVIEW 2019****DIVISION: ALL (REIGATE AND BANSTEAD)****SUMMARY OF ISSUE:**

Each year Surrey Highways receives requests to change existing or introduce new parking restrictions. These requests are compiled and reviewed in a borough wide process.

To progress the 2019 review the committee is asked to approve the formal advertisement of the county council's intention to make the changes to on-street parking restrictions at the locations listed in the report annex.

RECOMMENDATIONS:**The Local Committee (Reigate and Banstead) is asked to agree:**

- i. That the county council's intention to introduce the proposals in Annex 1 is formally advertised, and subject to statutory consultation.
- ii. That if necessary, adjustments can be made to the proposals by the parking team manager in consultation with the chairman, vice-chairman and county councillor prior to advertisement.
- iii. That if no objections are received when the proposals are advertised, the traffic regulation orders are made.
- iv. That if there are unresolved objections, they are dealt with in accordance with the county council's scheme of delegation by the parking team manager, in consultation with the chairman/vice chairman of the committee and the appropriate county councillor.
- v. That if necessary the parking team manager will report the objections back to the local committee for resolution.
- vi. And to note that funding in 2019/20 would be required to implement the parking amendments, subject to availability – see paragraph 4.1

REASONS FOR RECOMMENDATIONS:

Changes to the highway network, the built environment and society mean that parking behaviour changes and consequently it is necessary for a highway authority to carry out regular reviews of waiting and parking restrictions on the

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highway network.

It is recommended that the waiting restrictions in this report are progressed as they will help to:

- Improve road safety
- Increase access for emergency vehicles
- Increase access for refuse vehicles, buses and service vehicles
- Ease traffic congestion
- Better control parking

1. INTRODUCTION AND BACKGROUND:

- 1.1 The Parking Strategy and Implementation Team maintains a database of the requests for additions or amendments to the parking controls in the borough of Reigate & Banstead.
- 1.2 These requests are considered every 15 months by way of a borough-wide parking review
- 1.3 Since carrying out the 17/18 parking review the team has received over 350 new requests for changes.

2. ANALYSIS:

- 2.1 Following an initial desktop review of the requests, a number of them were rejected as either just requests for refreshment of existing restrictions, or duplicates of other requests on the list, or requests that were impractical or unfeasible or were already in place. The parking team then undertook assessments of the remaining locations.
- 2.2 Following the assessments, further requests were rejected, as there was no feasible or practical solution or it was not considered a priority to implement at this time.
- 2.3 Each feasible request has been assessed based on several factors including road safety, localised congestion, access to shops and businesses and member and public concern/priority. They are described in Annex 1.
- 2.4 There were a number of requests for large scale parking controls, such as resident permit parking schemes or curfew parking restrictions. However these have not been included in the proposals because they would cause displacement to other nearby roads, which already suffer from similar parking pressures. There is undoubtedly intense pressure on parking by all road users, particularly in the main town centres, but these need to be dealt with as a whole rather than in a piecemeal fashion. Unfortunately at the moment there is no resource to take forward the development of a strategy to look at controlling parking over a wide area in town centres, rather than individual roads in isolation, but such extensive controls need to be deferred until such a resource is available.

3. CONSULTATIONS:

- 3.1 The proposed changes to parking restrictions will require a traffic regulation order to be advertised as part of a statutory consultation process. When this starts public notices will be displayed in the local press and on streets where changes are planned. The council's website also plays an important part allowing residents to view, download and print plans showing all of the proposals. Notices will also be delivered to all properties that front directly on to new restrictions. During the consultation period comments and objections can be submitted online or by letter in response to the proposals and/or the making of the order.
- 3.2 In most cases initial consultation and discussion with Members has taken place. Parking restrictions can affect a great number of highway users, residents and businesses so the recommendations in this report propose that if necessary, further changes to the proposals in Annex 1 can be made after the meeting, however no new locations can be added. Any changes need to be agreed by the Parking Team Manager in consultation with the Chairman, Vice Chairman and Divisional Member. This will help ensure that the proposals meet the needs of the community as closely as possible when the statutory advertisement is made.

4. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

- 4.1 The cost of carrying out parking reviews (officer time) is met by the parking team. For this review the advertising and implementation costs are likely to be about £10,000. This is likely to take place in 2019/20 subject to funding being available once budgets for the new financial year have been finalised and approved.

5. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 5.1 Effective parking restrictions and enforcement can assist accessibility for those with visual or mobility impairment by reducing instances of obstructive parking. Parking restrictions also allow blue badge holders better access to shops and services through the provision of disabled bays.

6. LOCALISM:

- 6.1 Many of the proposals in the report have been put forward by members of the community and all will be able to comment and have their say when the proposals are advertised.
- 6.2 Communities are represented by county councillors and committee members who are involved in the decision making process to change or introduce new parking restrictions.

7. CRIME AND DISORDER IMPLICATION:

- 7.1 There should be fewer instances of obstructive parking as a consequence of the proposals in this report.

8. CONCLUSION AND RECOMMENDATIONS:

- 8.1 The highway network, the built environment and society mean that parking behaviour changes and consequently it is necessary for a highway authority to

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carry out regular reviews of waiting and parking restrictions on the highway network. It is recommended that the waiting restrictions in this report are progressed as they will help to:

- Improve road safety
- Increase access for emergency vehicles
- Increase access for refuse vehicles and service vehicles
- Ease traffic congestion
- Better regulate parking

9. WHAT HAPPENS NEXT:

- 9.1 The county council's intention to make the necessary traffic regulation orders will be advertised and public notices detailing the proposed changes will be displayed in the local press and on site. County councillors will be involved in the decisions about whether restrictions should go ahead in their areas following the advertisement.
- 9.2 Once any objections have been considered, the traffic regulation orders will then be made (with or without modifications) and the appropriate signs and lines installed to allow the restrictions to be enforced. Assuming funding is available, we will aim to do this by the end of the year.

Contact Officer: Rikki Hill, Parking Project Team Leader – SCC Parking Team

Sources/background papers:

Reigate and Banstead parking review 2019.
Annex 1 - description of proposed changes to parking controls.

Electoral division	Town	Street	Description
Banstead, Woodmansterne & Chipstead	Banstead	Park Road	Install double yellow lines as a passing place on the eastern side between the northern boundary of number 6 and in line with the southern building line of number 8.
Banstead, Woodmansterne & Chipstead	Banstead	Park Road / Yewlands Close	Install double yellow lines on the junction from the boundary of 10 and 11 Park Road round into Yewlands Close to in line with the front building line of 11 Park Road and from the same point opposite round to in line with the boundary of 12 and 13 Park Road.
Banstead, Woodmansterne & Chipstead	Banstead	Commonfield Road	Install double yellow lines on both sides at the entrance to the road up to in line with the rear building line of 55 Winkworth Road and near the Follyfield Road junction, on the eastern side from in line with the rear building line of 22 Follyfield Road to in line with the boundary of 2 and 4 Palmersfield Road, and on the western side from in line with the rear building line of 22 Follyfield Road to in line with the boundary of 21 and 22 Follyfield Road.
Banstead, Woodmansterne & Chipstead	Banstead	Fiddicroft Avenue	Install double yellow lines on inside of bend from the boundary of numbers 6 and 8 to in line with the rear building line of number 8 and around the island.
Banstead, Woodmansterne & Chipstead	Banstead	North Acre	Install double yellow lines on inside of bend from the boundary of 54 and 55 round to corner to the boundary of 55 and 56.
Earlswood & Reigate South	Earlswood	Wimborne Avenue	Install double yellow lines on inside of bend from in line with the front building line of number 1 to in line with the southern building line of number 3.
Earlswood & Reigate South	Reigate	Castle Drive	Install double yellow lines on the inside of the bend opposite 2c and 2d from the northern end of the lay by to the southern end of the garages.
Earlswood & Reigate South	Redhill	Horley Road	Install double yellow lines across entrance to spur road from the boundary of numbers 70 and 72 northwards to in line with the boundary of numbers 66 and 68.
Horley East	Horley	Church Road / Ringley Avenue	Change time limited parking bays (Mon-Fri 8am-6pm 1hr no return 1hr) to Mon-Fri 8am-6pm Permit holders HY1 or 1hr No return 1hr bays. Just change to traffic regulation order to match existing on the ground.

Reigate and Banstead parking review 2019.
Annex 1 - description of proposed changes to parking controls.

Electoral division	Town	Street	Description
Horley East	Horley	High Street	Install restricted parking zone, no waiting at any time, in the (pedestrianised) section of the High Street between the junctions with Albert Road and Victoria Road.
Horley East	Horley	Lake Lane	Install restricted parking zone, no waiting at any time, along entire length of Lake Lane (between its junctions with Langshott and Cross Oak Lane).
Horley East	Horley	Lechford Road	Remove permit holder parking bay opposite 19 and 20 and replace with single yellow line.
Horley East	Horley	Silverlea Gardens	Remove single yellow line in front of number 28
Horley East	Horley	Upfield	Install disabled parking bay in place of permit holders' bay nearest 86 and 88.
Horley East	Horley	Windmill Close	Extend double yellow lines on western side of entrance up to in line with the southern building line of number 1. Install double yellow lines on the eastern side from the junction with Smallfield Road, up to in line with the eastern building line of number 10 and on the western side from in line with the boundary wall of numbers 3 and 4 up to in line with the western building line of number 9.
Horley East	Horley	Woodroyd Avenue	Install double yellow lines around corner, between the junction of Longbridge Road and Oakfield Close and the junction of Oakfield Close and the eastern boundary of Whitehatch, and to the same extents on the inside of the bend.
Horley West, Salfords & Sidlow	Horley	Albert Road	Install School Keep Clear marking, operating Mon-Fri, 8.15-9.15am and 2.30-4.30pm and double yellow lines at the rear of Horley Infant School. Add to traffic regulation order to match what is on the ground.
Horley West, Salfords & Sidlow	Horley	Court Lodge Road	Extend double yellow lines on north side, from the bend opposite Manor Drive up to the entrance to Gracewell care home, Amherst House, 287 Court Lodge Road, Horley, RH6 8RG
Horley West, Salfords & Sidlow	Horley	Grove Road	Install double yellow lines at the entrance to Grove Road (from Meath Green Lane) for 10 metres on the southern side and up to the eastern boundary of number 4 on the northern side.
Horley West, Salfords & Sidlow	Horley	Ladbroke Road	Install double yellow lines at tunnel pinch point, on the southern side from outside number 6 to the junction with Tanyard Way and on the north side from the boundary of Kiek Wedder In and Kasas to the entrance to the electricity sub-station.

Reigate and Banstead parking review 2019.
Annex 1 - description of proposed changes to parking controls.

Electoral division	Town	Street	Description
Horley West, Salfords & Sidlow	Horley	Parkhurst road	Install double yellow lines at entrance, from opposite northern boundary of number 42 round to in line with boundary of 99 and 101 Parkhurst Road and from opposite that point to in line with the northern building line of Bramley Court.
Horley West, Salfords & Sidlow	Salfords	Southern Avenue	Extend double yellow lines from the junction with Westmead Drive to in line with the boundary of numbers 14 and 16.
Horley West, Salfords & Sidlow	Salfords	Steer Place	Extend double yellow lines in entrance road to the Orchard Business Centre in the traffic regulation order to match what is on the ground.
Horley West, Salfords & Sidlow	Salfords	West Avenue	Install double yellow lines on and opposite the junction with Woodside Way, from on both sides of Woodside Way in line with the rear main building line of 7 West Avenue round the corner to in line with the boundary of 5 and 6 West Avenue to the north of the junction and to in line with the boundary of 7 and 8 to the south and mirroring those extents opposite the junction; and on both sides of the road southwards for 10 metres from a point in line with the southern boundary of number 12.
Merstham & Banstead South	Merstham	High Street	Extend double yellow lines from where they finish outside the Feathers pub up to boundary of 40 and 38.
Merstham & Banstead South	Merstham	Nutfield Road	Extend double yellow lines on western side from junction with School Hill and Bletchingey Road to opposite northern boundary of number 11. Install double yellow lines on eastern side under the railway bridge and southwards to 10 metres past the entrance to Bridge House (Connevans).
Merstham & Banstead South	Merstham	Portland drive	Install double yellow lines on the southern side from the junction with Bletchingley Road to the parking bays in front of the library and on the northern side from the junction with Bletchingley Road to join up with the existing lines at the entrance to Fieldoaks Way, and from the layby on the opposite side of Fieldoaks Way to the start of the bus stop on Portland Drive.
Merstham & Banstead South	Merstham	Wells Place	Extend double yellow lines along whole of eastern side and around turning head.

Reigate and Banstead parking review 2019.
Annex 1 - description of proposed changes to parking controls.

Electoral division	Town	Street	Description
Nork & Tattenhams	Nork	Burgh Wood	Install double yellow lines on the northern side from the existing ones at the junction with the A217 (Brighton Road) up to the eastern boundary of number 10, extending into Green Curve on both sides up to in line with the northern building line of number 1 Green Curve. Extend the double yellow lines on the southern side from the junction with the A217 (Brighton Road) up to 2 metres past the boundary of numbers 3 and 5.
Nork & Tattenhams	Tattenham Corner	Great Tattenhams	Install double yellow lines on the north side from in front of number 156 (joining up with the existing double yellow lines) to the start of the lay by outside number 140.
Nork & Tattenhams	Tattenham Corner	Headley Grove / Merland Rise	Install double yellow lines at the junction, from in line with the northern boundary of 92 Merland Rise round the corner into Headley Grove to in line with the front building line of 94 Merland Rise and from the same point on the opposite side of Headley Grove to in line with the southern building line of 102 Merland Rise.
Nork & Tattenhams	Tattenham Corner	Shawley Way	Install double yellow lines on the northern side, opposite Upland Way junction, between the boundary of numbers 33 and 35 and the boundary of numbers 39 and 41
Nork & Tattenhams	Tattenham Corner	Great Tattenhams	Install double yellow lines on both sides from the junction with the A240 (Reigate Road) to in line with the boundary of numbers 5 and 7 Great Tattenhams.
Redhill East	Redhill	Redstone Road / St John's Road	Install double yellow lines on the junction, from the boundary of numbers 72 and 74 St Johns Road round the corner to in line with the northern boundary of 74 Redstone Road and from the same point on the opposite side of Redstone Road round to in line with the south western building line of 78 St Johns Road.
Redhill East	Redhill	Alpine Road	Install double yellow lines opposite the junction with Osborne Road from a point opposite the end of the double yellow lines alongside 57 Osborne Road to a point in line with the boundary of 43 and 45 Alpine Road.
Redhill East	Redhill	Brambletye Park Road	Install double yellow lines on the inside of the bend along the whole frontage of number 119.
Redhill East	Redhill	Frenches Road	Install double yellow lines between the existing ones at the junction with Wiggie Lane and the ones at the entrance to Roedean House.
Redhill East	Redhill	Frenches Road	Install double yellow lines between the existing ones at the junction with Wiggie Lane and the ones at the junction with Ladbroke Road.

Reigate and Banstead parking review 2019.
Annex 1 - description of proposed changes to parking controls.

Electoral division	Town	Street	Description
Redhill East	Redhill	Frenches Road	Extend double yellow lines up to start of dropped kerb of 201 (approximately 10 metres) to improve traffic flow through pinch point.
Redhill East	Redhill	Holmesdale Avenue	Extend double yellow lines on west side by 15 metres and on east side by 10 metres from the junction with Canalside.
Redhill East	Redhill	Hooley Lane / St John's Road	Install double yellow lines on junction, on the south side of Hooley Lane from in line with the front building line of 132 St Johns Road round the corner to in line with the boundary of 126 and 128 St Johns Road and from in line with the eastern boundary of 79 round the corner to in line with the northern building line of 107 St Johns Road.
Redhill East	Redhill	Nutfield Road	Extend double yellow lines northwards from the junction with Oakwood Close to the boundary of 3 and 5 Nutfield Road.
Redhill East	Redhill	Philanthropic Road	Install double yellow lines on the corner on the eastern side of Philanthropic Road, where it meets Linnell Road, opposite the entrance to Hillview Drive for 10 metres in each direction from the corner.
Redhill East	Redhill	Redstone Hill	Install double yellow lines on the west side from the entrance to the station car park to the junction with Redstone Hollow and extend the double yellow lines on the east side up to the junction with Oakwood Close.
Redhill East	Redhill	St John's Road	Extend double yellow lines westward from the junction with St Johns Terrace Road to a point in line with the western boundary of number 6.
Redhill East	Redhill	Upper Bridge Road	Shorten double yellow lines by 3 metres to beginning of dropped kerb of 63a Grovehill Road.
Redhill East	Redhill	Westway Gardens / Elmwood Road	Install double yellow lines on junction, on both sides from in line with the rear building line of 38 Elmwood Road, going round into Elmwood Road to the west to 3 metres past the boundary of 38 and 37 Elmwood Road and to the east to the boundary of 39 and 40.
Redhill West & Meadvale	Redhill	Church Road	Install a single yellow line operating Monday-Friday, 8-10am on the eastern and northern side from the kerb build out to the north of the Fountain Road junction to the junction with the A23 (Brighton Road). Install double yellow lines on both sides northwards for 20 metres from street lamp column N7 (across the entrance to the footpaths on either side). Install double yellow lines on the south side from the junction with St Johns to the junction with the A23 (Brighton Road).

Reigate and Banstead parking review 2019.
Annex 1 - description of proposed changes to parking controls.

Electoral division	Town	Street	Description
Redhill West & Meadvale	Redhill	Clarence Walk	Install double yellow lines from in line with the eastern building line of 41 round the turning head to in line with the eastern building line of 74.
Redhill West & Meadvale	Redhill	Eldersley Close	Extend the double yellow lines from the junction with Park Road to the other end of the access road into Eldersley Close.
Redhill West & Meadvale	Redhill	Sincots Road	Extend double yellow lines across entrance to footpath, up to beginning of parking bays.
Redhill West & Meadvale	Redhill	Carlton Road	Install double yellow lines on the junctions with Downswood, Hitherwood Close and Green Lane. In Downswood on both sides from in line with the rear boundary of 122 to in line with the western building line of 122 to the west and opposite in line with the boundary of 149 and 151 to the east. In Hitherwood Close, 10 metres into the close on both sides and 10 metres on Carlton Road either side of the junction. In Green Lane on both sides from a point in line with the front building line of 139 Carlton Road to a point opposite the boundary of 104 and 106 to the west and to a point in line with the south western building line of 137.
Redhill West & Meadvale	Redhill	Charman Road	Extend double yellow line from the junction of Fengates Road to in line with the rear boundary of 7 and 9 Hatchlands Road.
Redhill West & Meadvale	Redhill	Elm Road	Install double yellow lines opposite entrance to Ranelagh Road mirroring the extent of the lines on the other side and on the eastern side of the junction with Whitepost Hill extending 10 metres along that road.
Redhill West & Meadvale	Redhill	Gatton Park Road	Extend double yellow lines 10 metres to go across driveway of number 19
Redhill West & Meadvale	Redhill	Hatchlands Road	Install double yellow lines from in line with the boundary of 51 and 49 to in line with the northern building line of 49.
Redhill West & Meadvale	Redhill	Holland Close	Remove double yellow lines on the northern side, from a point opposite where the boundary of 64 and 66 meets the southern kerb, eastwards for 25 metres.
Redhill West & Meadvale	Redhill	Lyndale Road / Monsoon Road	Install double yellow lines on junction, in Lyndale Road on both sides from in line with the front building line of 36 Monsoon Road extending into Monsoon Road to in line with the boundary of 36 and 38 Monsoon Road to the north and to in line with the boundary of 32 and 34 to the south.
Redhill West & Meadvale	Redhill	Nash Drive	Extend double yellow lines alongside number 6 up to eastern boundary of number 5

Reigate and Banstead parking review 2019.
Annex 1 - description of proposed changes to parking controls.

Electoral division	Town	Street	Description
Reigate	Reigate	Brokes Road	Install double yellow lines opposite the junction mirroring the length of the ones on the other side.
Reigate	Reigate	Bell Street / Parkgate Road	Install double yellow lines on junction, on Parkgate Road on both sides from in line with the boundary of 1 and 3 round into Bell Street to the extent of the existing single yellow line to the south and to the boundary of 115 and 117 to the north.
Reigate	Reigate	Chart Lane / Reigate Road	Install double yellow lines on junction, on both sides of Chart Lane from in line with the southern building line of 1 Chart Lane in to Reigate Road to in line with the front building line of 1 Chart Lane to the east of the junction and joining up with the double yellow lines at the entrance of Monks Walk to the west.
Reigate	Reigate	Flanchford Road	Extend the double yellow lines on the eastern side from in front of Broom House southwards to in line with the north eastern building line of number 4
Reigate	Reigate	Holmesdale Road	Remove disabled bay outside number 54 and make it a general parking bay.
Reigate	Reigate	Lesbourne Road	Relocate the bay outside number 44 and 42 to the west to start in line with the eastern building line of number 42 westwards for a distance of 10 metres and replace with a single yellow line.
Tadworth, Walton & Kingswood	Burgh Heath	Oatlands Road	Install double yellow lines from the end of the pavement outside 44 around the turning head to the end of the pavement outside number 19.
Tadworth, Walton & Kingswood	Tadworth	Lordsgrove Close / Whitegate Way	Install double yellow lines on junction, on both sides from in line with the front building line of 2 Whitegate Way round into Whitegate Way to opposite the boundary line of 9 and 11 Whitegate Way to the south of the junction and to a point opposite in line with the main southern building line of number 17 to the north.
Tadworth, Walton & Kingswood	Tadworth	Preston Lane	Install double yellow lines on the northern side from the junction with Preston Lane North up to the junction with Allum Grove and on the southern side from the existing at the junction with Epsom Lane North in line with the south-western building line of The Knowle.
Tadworth, Walton & Kingswood	Tadworth	Preston Lane	Install double yellow lines on the northern side from the junction of Allum Grove to 10 metres past the entrance to The Knowle.

Reigate and Banstead parking review 2019.
Annex 1 - description of proposed changes to parking controls.

Electoral division	Town	Street	Description
Tadworth, Walton & Kingswood	Tadworth	Shelvers Hill	Install double yellow lines in front of numbers 10 and 11 to allow space for loading.
Tadworth, Walton & Kingswood	Tadworth	Shelvers Way	Extend double yellow lines at the eastern end of Shelvers way on both sides to in line with the western boundary of number 4.
Tadworth, Walton & Kingswood	Tadworth	Shelvers Spur / Shelvers Way	Install double yellow lines on junction, on both sides of Shelvers Spur from in line with the front building line of 125 Shelvers Way round in to Shelvers Way to in line with the eastern main building line of 127 to the west and to in line with the western building line of 125 to the east.
Tadworth, Walton & Kingswood	Walton on the Hill	Walton Street	Extend double yellow lines on northern side opposite United Reformed Church up to in line with western boundary of number 34.

ITEM 8

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE AND BANSTEAD)



SURREY

DATE: 4 MARCH 2019

LEAD

OFFICER: ZENA CURRY, AREA HIGHWAY MANAGER

**SUBJECT: HIGHWAYS SCHEMES 2018/19 – END OF YEAR
UPDATE AND 2019/20 FORWARD PROGRAMME
AMENDMENTS TO CAPITAL BUDGET**

AREA(S)

AFFECTED: ALL DIVISIONS

SUMMARY OF ISSUE:

To inform the Local Committee on the outcome of the 2018/19 Integrated Transport Scheme (ITS) and highway maintenance programmes in Reigate & Banstead and the amendments to the 2019/20 Local Committee capital budget.

This report also seeks agreement on funding priorities for the local committee's capital maintenance allocation.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to:

- i. Note the contents of this report.
- ii. Note the increased capital budget for 2019/20; and
- iii. Agree that the capital maintenance budget for 2019/20 is used to fund either local footway works or to match fund schemes on the existing centrally delivered wetspots programme.
- iv. Agree that the capital improvement schemes allocation for Reigate and Banstead be used to progress the Integrated Transport Schemes programme set out in Annex 3;

REASONS FOR RECOMMENDATIONS:

To update the Local Committee on the outcome of the 2018/19 highway works programme in Reigate & Banstead, and amendments to the 2019/20 Local Committee capital budget.

1. INTRODUCTION AND BACKGROUND:

- 1.1 At the Reigate & Banstead Local Committee meeting held on 4 December 2017, the Reigate & Banstead Local Committee approved a programme of highway works for Reigate & Banstead funded from the Local Committee's delegated capital and revenue budgets.
- 1.2 The budget for 2018/19 was approved by full Council on 6 February 2018. Whilst the capital budget remained unchanged, an increase in the revenue allocation to Local Committees was agreed and a member Local Highways Fund introduced.
- 1.3 At the Local Committee meeting held on 5 March 2018, the Reigate & Banstead Local Committee approved the revised allocation of the Local Committee's devolved revenue maintenance budget.
- 1.4 This report provides information to the Local Committee on the outcome of the 2018/19 Integrated Transport and highways maintenance programmes in Reigate & Banstead. It also provides information to the Local Committee regarding progress on road safety schemes and developer funded schemes during the 2018/19 financial year.
- 1.5 In addition to the Local Committee's Integrated Transport Schemes and revenue maintenance expenditure, Countywide budgets have been used over the past year to fund major maintenance including the A23 Resilience Scheme, major footway resurfacing major drainage works and other capital highway schemes. Countywide revenue budgets have also been used to carry out both reactive and routine planned maintenance works.
- 1.6 **Annex 1** provides updates on the Integrated Transport Schemes, road safety schemes, developer funded schemes and the parking review.
- 1.7 At the Local Committee meeting held on 3 December 2018, the Reigate & Banstead Local Committee approved a programme of highway works for Reigate & Banstead funded from the Local Committee's delegated capital budget for 2019/20. The Local Committee were advised that, subject to final approval by Full Council in February 2019, the Local Committee would receive a capital budget of £181,818 in 2019/20.
- 1.8 Since the meeting held on 3 December 2018, the capital budget has subsequently been amended, with each Local Committee receiving £100,000 and a further amount based on a formula which includes factors such as road length and population. As a result Reigate & Banstead will receive an increased capital budget of £211,111, from the previous amount of £181,818. This budget was approved by Full Council on 5 February 2019.
- 1.9 £81,111 of the capital budget has been allocated to fund the ITS programme approved by the Local Committee in December 2018. The balance of £130,000 will be used to fund capital maintenance schemes, divided equitably between divisional members. It was agreed that the schemes to be progressed would be agreed by the Reigate & Banstead Maintenance Engineer in consultation with the Local Committee Chairman, Vice-Chairman and divisional members. Further guidance regarding capital maintenance schemes that divisional members may wish to fund are included within this report.

2. ANALYSIS:

Local Committee Finance

2.1 The Reigate & Banstead Local Committee's delegated highway budgets for the 2018-19 Financial Year were as follows:

- Capital: £36,363
- Revenue: £168,182
- **Total: £204,545**

In addition to the delegated highway budgets above, highway officers within the local area office continued to look for other sources of funding for schemes in the 2018/19 financial year, which have been identified within the Integrated Transport Scheme Programme. As a result funding was secured from Section 106 developer funding for improvements to the existing zebra crossing on the A23 High Street, Merstham. CIL funding has also been secured for the extension of the existing footway/cycleway on the A240 Reigate Road, between the signalised junction into Asda and Church Lane.

2.2 A number of ITS improvement schemes and road safety schemes have been progressed in 2018/19 as highlighted below and set out in detail in **Annex 1**.

- Slipshatch Road, Reigate: reduction in speed limit on Slipshatch Road and part of Clayhall Lane from 60mph to 40mph following a member question to the Local Committee in December 2016.
- Hollymeoak Road/Portnalls Road junction, Chipstead: feasibility study to investigate possible improvements to the existing junction following road safety concerns raised by local residents.
- Winkworth Road, Banstead: installation of Halo beacons at the existing zebra crossing on Winkworth Road (close to the junction with Sutton Lane), following concerns raised by Banstead Village Residents Association about the safety and visibility of the zebra crossing.
- A23 Brighton Road, near Southlands, Horley: a new pedestrian island to be installed at existing pelican crossing to enable additional signal heads to be installed to make it more visible.

2.3 The budgets delegated to Local Committee were in addition to budgets allocated at County level to cover various major highways maintenance schemes. Including footway/carriageway resurfacing, the maintenance of traffic signals and highway drainage. Budgets allocated at County level also included footway/cycleway improvements carried out under the Greater Redhill Sustainable Transport Programme.

Local Committee capital works programme 2018/19

2.4 Progress on the approved Local Committee funded capital programme of highway works in Reigate & Banstead, during the 2018/19 financial year is set out in **Annex 1**. It also provides an update on schemes being progressed using developer contributions, the Road Safety Team and the Parking Review.

Local Committee revenue works programme 2018/19

- 2.5 Under the “Highways Forward Programme 2018/19 – 2019/20” report, presented to the Local Committee on 4 December 2017, the Local Committee agreed that the Area Highway Manager, in consultation with the Local Committee Chairman and Vice-Chairman, be able to vire the revenue maintenance budget between the revenue maintenance headings shown in **Annex 2**.
- 2.6 At the full Council meeting on 6 February 2018, it was agreed that the revenue maintenance local committee allocation be increased and the Local Highways Fund introduced. Following this approval, **Annex 2** shows the revenue maintenance allocations for 2018/19, together with examples of the works carried out. This budget has been spent in full.

Parking

- 2.7 An update on the Parking review is provided in Annex 1.

2.8 Customer services

The total number of enquiries received in the calendar year 2018 was 144,409, with an average of 12,034 enquiries per month, this represents an increase of approximately 29% from the total received in 2017. This is mainly due to the severe weather experienced in the early part of 2018, and an increase in defect reports.

For Reigate and Banstead specifically, 17,810 enquiries were received between January and December 2018 of which 7,943 were directed to the local area office for action, of these 94% have been resolved. This is in line with the Highways countywide average.

During 2018, 319 stage 1 complaints were received (a 12% reduction on 2017) of which Reigate & Banstead received 32 and seven were escalated to stage 2. The service was found to be at fault in one of these, following independent investigation. There were no complaints directed to the Local Government Ombudsman.

2.9 Major schemes

Greater Redhill STP

Delivery of the Greater Redhill STP is due for completion by the end of March 2019. Final remedial works are currently being undertaken by the contractor where required. Safety issues have been raised by users of the new A23 cycle/pedestrian route due to vehicles parking on the footway. A number of measures are already in place to prevent this, including extensions of double yellow lines and bollards along the footway edge in certain locations. Additional bollards are also planned to be installed shortly to address this ongoing issue.

The programme of Quality Bus Corridor (QBC) improvements along the routes served by local bus services 430/435 and 420/460 is almost complete. Alongside the new bus stop infrastructure and improved layouts introduced

along the quality corridors these schemes are designed to provide better accessibility for passengers boarding and alighting at the stops, and will improve reliability of local bus services.

The Horley Master Plan forms the local contribution funding for the ATP project. Schemes currently underway in Horley include public realm improvements for the town centre, and construction of a new pedestrian island to improve the crossing facilities on the A23 Brighton Rd at Southlands Ave.

Further information on the Redhill STP including the current newsletter can be found on the Surrey CC Major Schemes web page
www.surreycc.gov.uk/redhillstp

A23 Three Arch junction

September Local Committee approved the scheme design for public consultation. Consultation is now complete. This was open to the public from 1 November until 6 January. An exhibition staffed by members of the project team was held at the East Surrey Hospital. The scheme consultation panels were also available for viewing at Reigate Town Hall. The consultation was widely promoted through a number of Surrey CC and R&B Borough Council media channels, with additional direct engagement with key stakeholders during the consultation period. Letters were distributed to properties and businesses in the immediate local area inviting their views and feedback on the proposals.

A total of 294 responses to the consultation has been received. This is a particularly good response rate for a scheme of this type. Work is now underway to analyse the results from the large amount of responses received via online, email and paper copies. This work will inform any changes required to the scheme before undertaking the detailed design stage. The consultation results will be reported back through the Redhill STP Member Task Group and a later Local Committee as part of this process.

Linked to this wider junction improvement scheme, work has recently been carried out by the Local Area team to change the give way arrangements at the junction to give priority to vehicles exiting East Surrey Hospital along the Three Arch Road. The purpose of this scheme is to improve traffic flow and reduce congestion at the junction which is a particular problem at peak times affecting all road users accessing the hospital including emergency vehicles.

The project webpage address with consultation details can be found here;

<https://www.surreysays.co.uk/environment-and-infrastructure/three-arch-road-a23-junction/>

M25 Junction 8 (Reigate Hill, Reigate) Improvement Works

Highways England have a scheme that is being developed to carry out improvement works to the junction 8 roundabout. These works are likely to include improved lane widths on the roundabout, facilities for pedestrians and improvements to the traffic signals. The design work on this scheme, being carried out by Highways England is ongoing.

A23 Resilience Project

The Coast to Capital Local Enterprise Partnership approved a business case for A23 Resilience with a project value of £4.9m. The local contribution to the project was provided from Horizon funds already allocated to carriageway work for short sections of this route. The business case was essentially to upgrade and repair drainage infrastructure and to carry out carriageway reconstruction and resurfacing along the A23 at two specified locations; Redhill town centre and “between Hooley Lane and the Chequers Lane roundabout junction with Balcombe Road”. The funding is only available until March 2019.

Work commenced at the beginning of 2018, with an extensive survey of drainage asset data, which included high pressure water cleansing of gullies and highway drains to enable CCTV surveys to be carried out. The cleansing provides improved drainage capacity and resilience, particularly to assets that have not been previously recorded. It also informed an extensive programme of drainage repairs and capacity improvements that have been on-going since March and are being carried out in advance of programmed carriageway work.

Carriageway resurfacing has been carried out in this financial year including, the section of Redstone Hill under the railway bridge, Bonehurst Road, The Chequers Roundabout and Horley Road between 50m south of the Three arch/Maple Road junction and Woodhatch Road.

The next phase of surfacing will include the section of Bonehurst Road up to Bonehurst Bridge, and then Brighton Road from where the previous phase ended slightly north of Woodhatch Road junction through Salfords to Lodge Lane junction. Further resurfacing work will then be carried out on the A23 London Road, between Princess Way and Frenches Road.

The residual funding on the project will then be allocated to significant carriageway repairs on the section of the A23 between Lodge Lane and Cross Oak Lane. It was intended that this final phase of work would also look at priorities in the Earlswood Common length of the A23, but this is now unlikely as permits to carry out work on the highway are not available due to water main works being carried out.

In excess of £2m of carriageway work is planned on the A23 between April and September. Most of this work will be carried out at night. It has been coordinated through the road space permit application process and widely publicised and, to date, has generally been well received, despite the obvious necessary inconveniences.

2.10 Severe weather recovery programme

A list of roads included within the severe weather recovery programme is published on Surrey County Council’s website. This list consists of over 200 roads across the county and can be found at the following location on the website;

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/horizon-highway-maintenance-investment-programme>

This list is continually being updated with new roads being added and information regarding those resurfacing works that have been completed being provided. All of these roads have been put forward by local members or the local highway teams.

2.11 Centrally funded maintenance

The Operation Horizon Team's programmes of major maintenance works for 2018-19 for the Reigate and Banstead area are now published on Surrey County Council's website here:

<https://www.surreycc.gov.uk/roads-and-transport/roadworks-and-maintenance/horizon-highway-maintenance-investment-programme>

2.12 Road safety

The Road Safety Working Group meets every 6 months to review personal injury collision data provided by Surrey Police. The Road Safety Working Group is attended by Surrey County Council Road Safety Engineers, Surrey County Council Highway Engineers and Surrey Police. An update on road safety schemes that have been identified by the Road Safety Working Group is provided in **Annex 1**.

2.13 Passenger Transport

There are no Integrated Transport Schemes, which were funded in the 2018/19 financial year that directly contributed to improvements in passenger transport. However, as part of the Greater Redhill STP a number of Quality Bus Corridor improvements have been carried out, these improvements have included new bus shelters, with Real Time Passenger Information displays at key stops. Enforceable bus stop clearways have also been installed to try to reduce the number of drivers parking in bus stops which can result in reduced access to buses for the mobility impaired.

Local Committee Budget & Forward Programme 2019/20

2.14 Capital

At the meeting held on 3 December 2018, a report was presented to the Reigate & Banstead Local Committee setting out the Local Committee's delegated capital budget for 2019/20 and a programme of works. The Local Committee were advised that, subject to final approval by Full Council in February 2019, the Local Committee would receive a capital budget of £181,818 in 2019/20. The Local Committee were also advised that the budget for 2019/20 approved by full Council on 13 November 2018 removed the Local Committee's revenue budget. But that each divisional Member will receive £7,500 to address highways issues in their division.

Since the meeting held on 3 December 2018, the capital budget has subsequently been amended, with each Local Committee receiving £100,000 with a further amount based on the number of members in the area. This budget was approved by Full Council on 5 February 2019, resulting in Reigate & Banstead receiving an increased capital budget of £211,111 from the previous amount of £181,818.

In order to maximise the use of the increased capital budget of £211,111 the capital budget allocated to fund the ITS programme and approved by the Local Committee in December 2018 has been reduced by £707 from £81,818 to £81,111. **Annex 3** shows the updated ITS Programme, with the allocation for "Small safety and improvement schemes" reduced from £6,818 to £6,111.

2.15 Capital Maintenance

The balance of £130,000 will be used to fund capital maintenance schemes, divided equitably between divisional members. It was agreed that the schemes to be progressed would be agreed by the Reigate & Banstead Maintenance Engineer in consultation with the Local Committee Chairman, Vice-Chairman and divisional members.

The capital maintenance allocation for 2019/20, will provide each member with £13,000 to spend on capital maintenance in their divisions. This is not sufficient to carry out Local Structural Repair schemes, due to the costs involved that include road closure and associated traffic management required to carry out the works.

There are drainage and flooding issues at known locations across the borough. Drainage issues require full investigation in order to establish the nature of the problem and the appropriate solution, which results in costs being unpredictable. It would not be recommended that members use their capital maintenance allocation for drainage works. However, there are opportunities for members to use their allocation to provide match funding for existing capital drainage schemes in their divisions being considered under the wetspots programme, managed by the Strategic Network Resilience team. This will enable earlier delivery of such schemes.

There is only a limited centrally funded programme of works for footway maintenance under Horizon pavement, concentrating on footways near schools and shops. Members could consider funding footway works from their capital maintenance allocation at locations that would not prioritise for Horizon pavement funding. This could include siding out and slurry sealing, and the provision of dropped crossings. Such works can be delivered through Surrey's main contractor, providing greater surety in the final costs and confidence that the works will be completed during the next financial year.

It is proposed that members agree to use their capital maintenance allocation to carry out footway works or to provide match funding for existing capital drainage schemes on the wetspots programme. As previously agreed by Local Committee in December, the schemes to be progressed would be agreed by the Maintenance Engineer in consultation with the Chairman, Vice-Chairman and divisional members.

3. OPTIONS:

- 3.1 Not applicable at this stage. Officers will revert to the Chairman, Vice Chairman and Divisional Member or indeed the Committee as appropriate, whenever preferred options need to be identified.

4. CONSULTATIONS:

- 4.1 Not applicable at this stage. Officers will consult the Chairman, Vice Chairman and Divisional members as appropriate in the delivery of work programmes.

5. FINANCIAL IMPLICATIONS:

- 5.1 The financial implications, in regards to the delegated budgets is detailed in section 2.1, 2.14 and 2.15 above.

- 5.2 The key objective with regard to the 2018/19 budgets has been managed to a neutral position.

6. WIDER IMPLICATIONS:

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications
Equality and Diversity	No significant implications
Localism (including community involvement and impact)	No significant implications
Sustainability (including Climate Change and Carbon Emissions)	No significant implications
Corporate Parenting/Looked After Children	No significant implications
Safeguarding responsibilities for vulnerable children and adults	No significant implications
Public Health	No significant implications

7. CONCLUSION AND RECOMMENDATIONS:

- 7.1 This report sets out highway works carried out in Reigate & Banstead in 2018/19, for Members' information.
- 7.2 Progress on the Integrated Transport Schemes, revenue maintenance schemes, major schemes, centrally funded maintenance schemes, developer funded schemes, road safety schemes and the parking review during the 2018/19 financial year is set out in section 2 and **Annexes 1 and 2** of this report. Section 2 also summarises the customer enquiries that have been received by Surrey Highways, during the 2018 calendar year.
- 7.3 In order to maximise the use of the increased capital budget of £211,111 the capital allocated to fund the ITS Programme has been reduced by £707 from £81,818 to £81,111. It is recommended that the allocation for "Small safety and improvement schemes" within this budget be reduced from £6,818 to £6,111.
- 7.4 In December 2018, the Local Committee agreed that the capital maintenance budget would be divided equitably between divisional members to carry out Local Structural Repair, with the schemes to be progressed to be agreed by the Maintenance Engineer in consultation with members.
- 7.5 It is recommended that members use their capital maintenance to carry out footway works or to provide match funding for existing capital drainage schemes on the wetspots programme. This would enable the delivery of footway schemes that are a priority locally but would not otherwise be funded or facilitate the early delivery of schemes on the existing wetspots programme.

8. WHAT HAPPENS NEXT:

- 8.1 The remaining budget for the 2018/19 financial year will be spent and the end of year outturn figures will be finalised.

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8.2 Work will continue on the ITS programme and capital maintenance schemes for the 2019/20 financial year.

Contact Officer:

Anne-Marie Hannam, Senior Traffic Engineer, South East Area Team, 03456 009 009.

Consulted:

Not applicable.

Annexes:

Annex 1 – Summary of progress of capital schemes 2018/19

Annex 2 – Summary of progress of revenue works programme 2018/19

Annex 3 – Reigate and Banstead Highways Forward ITS Programme 2019/20 to 2020/21.

Background papers:

- Report to Reigate & Banstead Local Committee 4 December 2017 “Highways Forward Programme 2018/19 – 2019/20”.
 - Report to Reigate & Banstead Local Committee 5 March 2018 “Reigate & Banstead Highways Forward Programme 2018/19”.
 - Report to Reigate & Banstead Local Committee 3 December 2018 “Highways Forward Programme 19/20 – 20/21”.
-

CAPITAL ITS IMPROVEMENT SCHEMES		
Project: Slipshatch Road, Reigate		
Detail: Speed Limit Reduction	Division: Earlswood & Reigate South	Allocation: £5,000 (2018/19)
Progress: Speed limit reduction between the existing 30/derestricted terminals in Slipshatch Road and the existing 40mph speed limit in Clayhall Lane. Speed surveys were carried out in 2017/18, and the results of the survey showed that average mean speeds comply with Surrey's Policy for a signed only speed limit reduction from 60mph to 40mph. The Traffic Regulation Order for the reduction in speed limit to 40mph has been advertised and work to complete the speed limit reduction is to be carried out by the end of March 2019.		
Project: Hollymeoak Road/Portnalls Road – Chipstead		
Detail: Junction improvement	Division: Banstead, Woodmansterne & Chipstead	Allocation: £5,000 (2018/19)
Progress: A feasibility study to assess measures that could be implemented to improve this junction will be complete by the end of this financial year.		
Project: Winkworth Road, Banstead		
Detail: Zebra crossing	Division: Banstead, Woodmansterne & Chipstead	Allocation: £10,000 (2018/19)
Progress: Halo beacons to be provided in place of the standard globe Belisha Beacons on this zebra crossing to improve the visibility of the crossing to motorists. This work has been completed.		
Project: Accessibility improvements – dropped kerbs/tactile paving		
Detail: Provision of dropped kerbs/tactile paving	Division: All	Allocation: £5,000 (2018/19)

CAPITAL ITS IMPROVEMENT SCHEMES

Progress:

Locations identified from requests received as follows:

Lymden Gardens junction with St Mary's Road, Reigate Division: Reigate

2 dropped kerbs to be provided to allow access from Lymden Gardens to the south side of St Marys Road

Oldfield Road, Horley Division: Horley East

1 dropped kerb opposite Whitehatch Care Home to facilitate access for residents from care home

Ladbroke Road, Redhill Division: Redhill East

2 dropped kerbs either side of access to Warwick House. This is the only access on this side of Ladbroke Road with no dropped kerbs

Earlswood Road junction with Station Approach West, Earlswood Division: Redhill East

3 dropped kerbs, 2 either side of Earlswood Road outside The Old Chestnut Public House and 1 on Station Approach West outside Gordon Court to facilitate access to station.

These works have been ordered and are programmed to be completed by the end of March 2019.

Project: Stage 3 Road Safety Audits

Detail: To be carried out as appropriate.

Division: All

Allocation: £2,000
(2018/19)

Progress:

Stage 3 audits for previously installed schemes to be identified throughout the year.

Any funding left within this budget following the completion of any Stage 3 audits for previously installed schemes, has been used to support the installation of Halo beacons on the A217 London Road Zebra crossings.

Project: Small safety and improvement schemes

Detail: To be carried out as appropriate

Division: All

Allocation: £5,363
(2018/19)

CAPITAL ITS IMPROVEMENT SCHEMES

Progress:

Schemes to be identified during the year.

Masons Bridge Road, Redhill – Following the speed limit reduction in Masons Bridge Road from 40mph to 30mph in March 2017 a speed survey was carried out to monitor the effect on vehicle speeds of the reduced speed limit. Unfortunately the results of the speed survey showed that vehicle speeds have increased in the section of Masons Bridge Road where the speed limit was reduced. Surrey’s policy “Setting Local Speed Limits” states that if a speed limit reduction has not been successful in reducing vehicle speeds consideration is to be given to further engineering measures to encourage greater compliance with the reduced speed limit. It has been agreed that engineering measures to support the reduced speed limit in Masons Bridge Road be designed using funding from the small safety and improvement schemes budget.

Design work is due to start on this scheme in March.

A217 London Road, Reigate – LED halo beacons to be provided in place of the standard globe Belisha Beacons on 3 zebra crossings, to improve the visibility of the crossings to motorists. This work is being part funded using Developer Funding. The works have been ordered and are programmed to be completed by the end of March.

Project: Signs and road markings

Detail: To fund new signs and road markings.

Division: All

Allocation: £4,000
(2018/19)

CAPITAL ITS IMPROVEMENT SCHEMES

Progress:

Masons Bridge Road – SLOW marking installed to support existing “bend ahead” warning sign.

London Road North, Merstham – two-way traffic warning sign to be installed by the end of March 2019 following a petition presented to the Local Committee in September 2018.

Some of this funding has also been used to support the installation of the Halo beacons on the existing Zebra crossings on the A217 London Road, Reigate.

POTENTIAL DEVELOPER FUNDED SCHEMES

Project: A23 High Street, Merstham

Detail: Improvements to existing zebra

Division: Merstham and Banstead South

Progress:

Design to convert existing zebra to signal control completed and safety audit carried out. There is currently insufficient developer funding available to implement conversion of the zebra to signal control so proposal deferred until additional funding source has been identified, or alternative use of funding identified. It has been agreed with the divisional Member to use funding to improve the waiting area on the west side of the zebra crossing, and possibly to upgrade the existing belisha beacons to halo beacons if there is sufficient funding.

Design work has started on this scheme.

Project: A240 Reigate Road/A2022 Fir Tree Road (Drift Bridge junction), Epsom Downs

Detail: Junction Improvement

Division: Nork and Tattenhams

POTENTIAL DEVELOPER FUNDED SCHEMES

Progress:

Signal timings optimised following review and revalidation of data sets. Further improvements to assist cyclists through the junction are being proposed for inclusion in the Epsom and Banstead STP bid to LEP. The bid has unfortunately not been successful at this time. However, the bid will be resubmitted should additional Growth Deal funding becomes available.

Project: Preston Regeneration

Detail: Various measures

Division: Nork and Tattenhams/Tadworth, Walton and Kingswood

Progress:

Regeneration of the Preston area, managed by the Borough Council, to include infrastructure and open space improvements addressing parking and traffic flow problems, supporting sustainable transport, and improving the quality of open spaces.

Chetwode Road

Measures to improve parking and street scene enhancements are in the design stage.

A240 Reigate Road footway/cycleway

A bid for developer funding through CIL to extend the footway/cycleway on the A240 Reigate Road between the signalised junction into Asda and Church Lane was successful. Work on this scheme is progressing.

Project: Eastgate, Nork

Detail: Install one-way working and echelon parking

Division: Nork and Tattenhams

Progress:

Site meeting held with divisional member (Cllr N. Harrison), borough member (Cllr B. A Stead) on 14th November 2018 to discuss scoping design work to be carried out, following confirmation from Cllr Kemp that a small amount of Members Allocation could be used to put together a scoping design. Scoping design is now complete and Reigate & Banstead have agreed to provide £35,000 for this scheme. Officers are to submit the bid for this scheme to Surrey County Council's Capital Programme Panel for financial overview and scrutiny, prior to consultation on this scheme being carried out.

Project: Chequers Lane, Walton on the Hill

Detail: Priority give-way

Division: Tadworth, Walton and Kingswood

POTENTIAL DEVELOPER FUNDED SCHEMES

Progress:

This is a potential scheme that has been requested, but can only be progressed if developer funding becomes available. There are possible difficulties with access for the scheduled bus service.

ROAD SAFETY TEAM SCHEMES

Project: Croydon Road/Wray Common Road, Reigate

Detail: High Friction Surfacing

Division: Reigate

Progress:

Design work to install high friction surfacing at this junction is underway, work to install the high friction surfacing is to be completed in this financial year.

Project: A2022 Fir Tree Road/Nork Way, Banstead

Detail: High Friction Surfacing

Division: Nork & Tattenhams

Progress:

Work to install high friction surfacing at this junction is currently on hold due to insufficient funding being available. However, Surrey County Council officers will continue to search for other sources of funding for this scheme.

Project: A23 Brighton Road, Horley – near Southlands Ave

Detail: Pedestrian Crossing

Division: Horley West, Salfords and Sidlow

Progress:

Work to construct a central refuge and install additional traffic signal heads on the existing signalised pedestrian crossing close to the Tesco Express store, in order to make this crossing more visible is to be carried out by the end of March 2019.

PARKING

Progress:

The 2017/18 review of lining and signing is due to take place during January and February. Site visits for the 2019 review will take place during January and a report on the outcome is included within a report to this local committee.

Note: Information correct at time of writing (19/02/19)

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Reigate & Banstead Local Committee Revenue Works

1. Revenue Allocation

The table below sets out the breakdown of the revenue allocation as agreed by Local Committee in March 2018. It should be noted that the funding can be moved between headings with the agreement of the Local Committee Chairman and Vice-Chairman. This budget is managed by the Reigate & Banstead Maintenance Engineer on the local committee's behalf.

Reigate & Banstead Local Committee Revenue Budget 2018/19		
Item	Allocation	Comments
Parking	£5,000	Contribution towards 2018 parking review
Signs and road markings	£1,500	New signs installed at various locations in Reigate & Banstead
Speed Limit Assessments	£1,000	Automatic traffic counts carried out in Masons Bridge Road, Walpole Avenue, Park Road (Banstead) and Alders Road.
Minor Maintenance Works	£60,682	Programme of planned maintenance works. Work carried out/planned include: Drainage works: Sandcross Lane, Reigate; Bonsor Drive, Kingswood; Merefield Gardens, Tadworth; Dovers Green Road, Reigate (follow up to A&E) Carriageway/footway repairs: Alma Road, Reigate; Balcombe Road, Horley; Picketts Lane, Salford; Rectory Lane, Woodmansterne; Sandcross Lane, Reigate; Mead Avenue; Salfords (part funded by Salfords & Sidlow Parish Council); Chequers Close, Walton on the Hill; Hazelwood Lane, Chipstead Boroughwide – contribution towards provision of an additional jetter
Revenue Maintenance Gang	£100,000	292 jobs carried out between April 2018 and January 2019. See separate table below.
TOTAL	£168,182	

The table below summarises the work carried out by the revenue maintenance gang between April 2018 and January 2019 inclusive, by work type and division. Requests for work are received from county and district members, parish councils, residents and other road users. The demand for work exceeds the capacity of the gang to carry it out so work is prioritised, with safety issues and county member requests being given the highest priority. The revenue maintenance gang is also used to carry out local works in conjunction with the grass cutting lane closures on high speed roads.

Revenue Maintenance Gang Works Completed April 2018 - January 2019*											
Work Type	Banstead, Woodmansterne & Chipstead	Earlswood & Reigate South	Horley East	Horley West, Salfords & Sidlow	Merstham & Banstead South	Nork & Tattenhams	Redhill East	Redhill West & Meadvale	Reigate	Tadworth, Walton & Kingswood	Total
Drainage	1	1	0	5	2	0	0	0	2	2	13
Hedges	11	2	8	10	9	13	10	8	8	10	89
Other	0	0	0	1	1	0	2	0	1	0	5
Posts/Fences	12	18	3	4	3	8	2	0	1	3	54
Siding up	3	1	1	4	2	0	0	0	2	2	15
Sightlines	7	0	1	2	3	1	0	3	0	1	18
Signs	2	7	1	0	5	3	3	2	2	0	25
Trees	16	2	6	3	2	8	2	1	2	7	49
Vegetation	0	0	0	0	0	0	0	0	0	0	0
Verges	6	2	1	1	2	4	0	1	0	7	24
Total	58	33	21	30	29	37	19	15	18	32	292

* Not all jobs are of equal size or value, so the number of schemes completed in an area does not necessarily reflect the amount of work carried out

2. Member Local Highways Fund

In addition to the revenue maintenance budget, each county member was allocated £7,500 to address highway issues in their divisions. A maximum contribution of £2,500 (subsequently raised to £3,000) could be spent on any individual project unless authorised by the Cabinet member.

It was agreed that the Member Local Highways Fund was to be managed by the Reigate & Banstead Maintenance Engineer on members' behalf. The table below summarises the works being progressed, by division, either through the county's contractors or by residents' associations/parish councils, where match funding is being provided in some cases.

Banstead, Woodmansterne & Chipstead

Park Road	Footway patching
Winkworth Road	Safety fencing
North Acre	Retention and servicing of existing grit bin for a further 4 years
Rectory Lane	Verge hardening

Earlswood & Reigate South

Grantwood Close	Retention and servicing of existing grit bin for a further 4 years
Rathgar Close	Retention and servicing of existing grit bin for a further 4 years
Copsleigh Avenue	Measures to improve safety outside Salfords school Funding to Parish Council

Horley East

Russells Crescent	Retention and servicing of existing grit bin for a further 4 years
Limes Avenue	Retention and servicing of existing grit bin for a further 4 years
Langshott Lane	Knee rail fencing
Oaklands	Paviour works
Woodroyd Avenue	Knee rail fencing

Horley West, Salfords & Sidlow

Meath Green Lane	Safety fencing
Court Lodge Road	Bollards etc
Horley Town Centre	Flower sponsorship Funding to Town Council

Mertham & Banstead South

Rookery Way	Verge hardening
A217 The Firs	Verge posts
School Hill	Safety fencing
Buckland Road	Bollards etc

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Nork & Tattenhams

Eastgate	One-way scheme
Waterer Gardens	Retention and servicing of existing grit bin for a further 4 years
Acorn Close	Retention and servicing of existing grit bin for a further 4 years
Burgh Wood	Drainage work
Tattenhams	Tree works Funding to Residents' Association

Redhill East

Lynwood Road	Bollards etc
Hillfield Close	Roundabout work
Westway Gdns	Verge hardening
Frenches Road	Footway patching
Fenton Close	Knee rail fencing

Redhill West & Meadvale

Somerset Road	Carriageway patching
The Chase	Carriageway patching

Reigate

Wray Park Road	Footway patching
Springcopse Road	Footway patching
Reigate	Sign cleaning
Reigate Centre	Guardrail painting

Tadworth, Walton & Kingswood

Shelvers Way	Bollards etc Funding to Residents' Association
Watts Lane	Signs
Burgh Heath	Retention and servicing of existing grit bin for a further 4 years
Harendon area	Paviour works
Shelvers Way	Stumps
High St Tadworth	Finger post Funding to Residents' Association
Tadworth	Sign cleaning

**REIGATE & BANSTEAD
DRAFT INTEGRATED TRANSPORT SCHEME (ITS) PROGRAMME 2019/20 - 2020/21**

Scheme/Title	2019-20			2020-21			Comments
	D	C	ITS Budget Allocation	D	C	Budget Allocation	
Hollymeoak Road/Portnalls Road, Chipstead		•	£35,000				Construction of measures following design in 2018/19.
Cormongers Lane, Redhill				•		£5,000	Design of speed management and sign improvements.
Masons Bridge Road - speed management		•	£30,000				Initial design work carried out in 18/19 using small safety schemes budget.
Holly Lane, Banstead				•	•	£7,000	Design and construction of speed management and sign improvements.
West Avenue, Salfords					•	£15,000	Construction of kerb build out to provide improved formal crossing outside school.
Accessibility Improvements - dropped kerbs/tactile paving	•	•	£5,000	•	•	£3,000	Locations to be identified during the year.
Stage 3 Road Safety Audits			£1,000			£1,000	Post construction road safety audits of schemes implemented in 2015/16.
Small safety and improvement schemes	•	•	£6,111	•	•	£3,363	Schemes to be identified during the year.
Signs and road markings	•	•	£4,000	•	•	£2,000	Works to be identified during the year.
			£81,111			£36,363	

NOTES:

The programme for 2019/20 and 20/21 is indicative and subject to confirmation. Costs may change following design.

KEY:

- D = Design
- C = Construction

Signs and road markings

Crossoak Lane, Salfords - bridge height signs
Salisbury Rd and Commonfield Road/Winkworth Road access roads - give way markings
Gatton Bottom Road, Redhill - yellow back terminals where required

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SURREY COUNTY COUNCIL

LOCAL COMMITTEE (REIGATE AND BANSTEAD)

DATE: 4 MARCH 2019

LEAD OFFICER: ZENA CURRY, AREA HIGHWAY MANAGER

SUBJECT: HIGHWAY FORWARD PROGRAMME 2019/20
– REVENUE UPDATE

AREA(S) AFFECTED: ALL

**SUMMARY OF ISSUE:**

To provide an update on the local committee's revenue budget for 2019/20 and seek agreement on the funding of a revenue maintenance gang in Reigate & Banstead.

RECOMMENDATIONS:

The Local Committee (Reigate & Banstead) is asked to agree:

- i. That each member allocate £6,000 from their Highway Member Fund towards the cost of procuring a Reigate & Banstead Revenue Maintenance Gang, giving a budget of £60,000 which would cover the cost of the gang for approximately 40 weeks; and
- ii. Subject to approval of recommendation (i), the Revenue Maintenance Gang is managed by the Reigate & Banstead Maintenance Engineer on members' behalf.

REASONS FOR RECOMMENDATIONS:

To enable a revenue maintenance gang for 2019/20 to be procured through formal tendering.

1. INTRODUCTION AND BACKGROUND:

- 1.1 At the meeting held on 3 December 2018, a report was presented to the Reigate & Banstead Local Committee setting out the Local Committee's delegated capital and revenue budgets for 2019/20 and a programme of works. The Local Committee were advised that, subject to final approval of Full Council in February 2019, there would be no Local Committee revenue budget in 2019/20. A large proportion of the Local Committee revenue budget in 2018/19 was used to fund the Reigate & Banstead Revenue Maintenance Gang. The works carried out by the Revenue Maintenance Gang during the 2018/19 financial year is shown in **Annex 1**.

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- 1.2 Members were further advised that in the 2019/20 financial year they would continue to receive a Member Highways Fund allocation of £7,500 per divisional member. It was agreed that the Member Highways Fund would be managed by the Maintenance Engineer on their behalf. The Cabinet Member for Highways has subsequently issued guidance to members on how the allocation can be used, including putting in place a number of constraints to avoid creating longer term problems.
- 1.3 This report sets out a proposal for how the Local Committee can continue to fund a revenue maintenance gang in Reigate & Banstead.

2. REVENUE MAINTENANCE GANG

- 2.1 The Revenue Maintenance Gang provides a valuable resource to the local area team that is managed by the Maintenance Engineer on members' behalf to carry out minor maintenance and safety works across the Borough. These works are not covered under the Highway Safety Inspection matrix and would not be resolved through any other centrally funded workstream.
- 2.2 The gang is used to respond to requests for work raised by residents both directly to members and also to the local area team through the customer reporting facility on Surrey's website, via the contact centre and by e-mail to Surrey Highways. The ability to respond to these enquiries provides a service to residents that in turn reduces the volume of follow-up correspondence, number of complaints and number of enquiries escalated to divisional members. The gang is also used to proactively react to issues identified by members and the local area team. It should be noted that priority is given to safety issues.

2018/19

- 2.3 Over the 8 month period from April to November 2018, the Reigate & Banstead team responded to 2,345 enquiries of which 520 involved issues of overgrown vegetation or verge damage. In the same period, the maintenance gang completed 240 jobs, many of which addressed multiple locations. The majority of these jobs involved the cutting back and removal of overgrown highway vegetation (including trees) which obscure sightlines or obstruct footways. Other types of work carried out by the gang included drainage, sign maintenance, posts/fences and siding up of footways.
- 2.4 In addition to carrying out works in response to customer enquiries, the gang has also attended site or completed works that would otherwise have required the attendance of an A&E crew. Furthermore, the gang is utilised during snow events to assist in clearing footways at priority locations such as town centres, and near schools and hospitals.
- 2.5 In 2018/19, the Reigate & Banstead Local Committee approved funding of the revenue maintenance gang from the revenue budget. Following a formal tendering process, Burleys were appointed for 12 months at a cost of £100,000, which included an allowance for materials.

2019/20

- 2.6 The Local Committee cannot fund the revenue maintenance gang in 2019/20 from the revenue budget as this budget is no longer available. The borough will

lose an invaluable resource which could address local maintenance issues borough wide unless an alternative funding source can be identified and agreed.

- 2.7 It has been announced by the Cabinet Member for Highways that divisional members will each continue to receive £7,500 Member Highway Funding to use on the highway or local authority owned land to provide a benefit to the local community. In 2018/19, 42 revenue works were funded by the ten Reigate & Banstead divisional members from their Member Highway Funding. This included the servicing of grit bins, provision/maintenance of fencing and bollards, minor footway maintenance and allocating funding to Residents' Associations and Town/Parish Councils which enabled match funding to be unlocked.
- 2.8 Members have been advised by the Cabinet Member on constraints on how this funding can be spent in 2019/20, including the following:
- new items can be put on the highway, but it will not be permitted for them to become a future financial liability to the county. If they are damaged or become life expired, they will not be replaced unless additional money is provided either by the member of the local committee.
 - funding is aimed at delivery and not for investigating, planning and design, unless design is part of the overall cost.
 - each project must not cost more than £2,500
 - funding can be pooled to finance a revenue maintenance gang. There is no limit to the amount of the allocation that each member can pool to fund such a gang.
- 2.9 Following discussions with the Local Committee Chairman, it is proposed that each member could allocate £6,000 of their Member Highway Fund towards procuring a revenue maintenance gang. This would not be sufficient to fund the gang for the full year, but at this year's prices would provide a resource for around 40 weeks, including a minimal allowance for materials. This would leave members a further £1,500 each to spend on other local priorities.
- 2.10 Should a divisional member chose not to allocate £6,000 of their Member Highway Fund towards procuring a revenue maintenance gang for the 2019/20 financial year. There will be no funding to carry out works within their division, similar to those carried out during the 2018/19 financial year and shown in **Annex 1**.
- 2.11 If members agree to fund a revenue maintenance gang for their division, it is proposed that the gang would be managed by the Reigate & Banstead Maintenance Engineer on members' behalf and a report on the work carried out by the gang would be included in the Highway Update Report presented to every formal Local Committee meeting.

3. CONCLUSION AND RECOMMENDATIONS

- 3.1 The Local Committee has previously funded a Revenue Maintenance Gang from the revenue budget. This will not be an option in 2019/20 as there will be no Local Committee revenue allocation. This will have a significant impact on the ability of the local area team to respond to member and resident requests

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for minor maintenance works, such as those carried out in the 2018/19 financial year and as shown in **Annex 1**, including those works that are safety related.

- 3.2 It is recommended that each divisional Member allocate £6,000 of their £7,500 Member Highway Fund to procure a Reigate & Banstead revenue maintenance gang for around 40 weeks. The gang would be managed by the Maintenance Engineer on members' behalf. The Area Highway Manager will seek to identify additional funding to enable the gang to be procured for the full year.

Contact Officer:

Anita Guy, Principal Maintenance Engineer, South East Area Team, 03456 009 009

Revenue maintenance gang work carried out in the 2018/19 financial year

The table below summarises the work carried out by the revenue maintenance gang between April 2018 and January 2019 inclusive, by work type and division. Requests for work were received from county and district members, parish councils, residents and other road users during the 2018/19 financial year. The demand for work exceeded the capacity of the gang to carry it out so work had to be prioritised, with safety issues and county member requests being given the highest priority. The revenue maintenance gang also carried out local works in conjunction with the grass cutting lane closures on high speed roads.

Revenue Maintenance Gang Works Completed April 2018 - January 2019*											
Work Type	Banstead, Woodmansterne & Chipstead	Earlswood & Reigate South	Horley East	Horley West, Salfords & Sidlow	Merstham & Banstead South	Nork & Tattenhams	Redhill East	Redhill West & Meadvale	Reigate	Tadworth, Walton & Kingswood	Total
Drainage	1	1	0	5	2	0	0	0	2	2	13
Hedges	11	2	8	10	9	13	10	8	8	10	89
Other	0	0	0	1	1	0	2	0	1	0	5
Posts/Fences	12	18	3	4	3	8	2	0	1	3	54
Siding up	3	1	1	4	2	0	0	0	2	2	15
Sightlines	7	0	1	2	3	1	0	3	0	1	18
Signs	2	7	1	0	5	3	3	2	2	0	25
Trees	16	2	6	3	2	8	2	1	2	7	49
Vegetation	0	0	0	0	0	0	0	0	0	0	0
Verges	6	2	1	1	2	4	0	1	0	7	24
Total	58	33	21	30	29	37	19	15	18	32	292

* Not all jobs are of equal size or value, so the number of schemes completed in an area does not necessarily reflect the amount of work carried out.

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Local Committee Decision Tracker

This tracker monitors progress against the decisions that the Local Committee has made. It is up-dated before each committee meeting. *(Updates correct at 22/02/2019)*

- Decisions will be marked as 'open', where work to implement the decision is ongoing.
- When decisions are reported to the committee as **complete**, they will also be marked as 'closed'. The Committee will then be asked to agree to remove these items from the tracker.
- Decisions may also be 'closed' if further progress is not possible at this time, even though the action is not yet complete. An explanation will be included in the comment section. In this case, the action will stay on the tracker unless the Committee decides to remove it.

Meeting Date	Item	Decision	Status (Open / Closed)	Officer	Comment or Update
12/12/2016	12	Buckland Lane – agreed Traffic Regulation Order (TRO) and advertisement; delegated authority to Area Highway Manager in consultation with Chairman/Vice-Chairman to resolve objections	Closed	Senior Traffic Engineer	The contractor installed the bollards and gates to support the existing Traffic Regulation Order. The contractor installed the incorrect signs, the Local Area Team are continually chasing the contractor to install the correct signs. Once the correct signs have been installed the Local Area Team will approve the invoice for these works to be paid. Contractor is still being chased. COMPLETE

<p>12/12/2016</p>	<p>13</p>	<p>Extension of Fastway Bus Route – agreed relevant TROs, advertisement and delegation to resolve objections</p>	<p>Closed</p>	<p>Senior Transport Officer (Project Delivery)</p>	<p>The Fastway 20 continues to operate successfully through the Acres, Horley. Of the two outstanding matters detailed in the last update, the street name plates have been implemented. We are still waiting for contractors to carry out important but minor work at one bus stop before the electrical connections can be completed at the two shelters on Brookfield Drive. This work is now programmed, after much delay, and should be completed shortly.</p> <p>Progress has been made with the adoption of Orchard Drive and Brookfield Drive (Orchard Drive to Lake Lane), such that officers are confident that this section can be adopted shortly once the final outstanding task is completed by the developer, Barretts. Once adoption of this section occurs it will be possible to introduce the parking restrictions on the same section of Brookfield Drive. These measures will further assist the bus service to maintain service reliability through the Acres. Draft TROs were published last summer and await adoption before they can be completed and enforced.</p> <p>Work continues on the adoption of the remaining section of Brookfield</p>
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					Drive and other roads, which are due for adoption in due course. COMPLETE
18/09/2017	10	To introduce bus stop clearways at existing bus stops: Redhill – Reigate - Whitebushes: Bus routes 430/435 Redhill – Reigate: Bus routes 420/460 A23 corridor Chequers Roundabout to Redhill: Bus routes 100, 400, 420/460, 424, 430/435	Closed	Senior Transport Officer	This has all been completed apart from one clearway plate that needs to be added to the Copsleigh Avenue (southbound) bus stop. This will be added to the works for item 14/12/17, item 10 below. COMPLETE
04/12/2017	8	To make a Map Modification Order in respect of footpaths on land off Rectory Lane, Woodmansterne.	Open	Countryside Access Officer	New Orders were written to which objections were resubmitted to 2 of the 3 Orders from the landowners' representative. The next stage is that the Orders are submitted to the Planning Inspectorate for determination – most likely by Public Inquiry. The documents have been prepared for this and are just being checked by legal team. It is expected these will be sent off to Planning Inspectorate by the end of February 2019.

<p>04/12/2017</p>	<p>9</p>	<p>To advertise Traffic Regulation Order of agreed changes to on street parking measures and resolve any objections before implementation.</p>	<p>Closed</p>	<p>Parking Project Team Manager</p>	<p>The proposed new parking controls and restrictions for the 2017/18 parking review were formally advertised by way of a notice published in the Surrey Mirror on 19 April. At the same time we put up notices on lamp columns in the streets concerned, and, depending on the type and extent of the proposal, sent post cards to nearby addresses. The deadline for comments and objections was 17 May, after which we analysed and collated all the feedback received and shared it with the relevant members, prior to making the final decisions about which proposals should go ahead, and whether any should be changed or withdrawn. Some locations proved more contentious than others and so discussions have taken longer than expected but are expected to be finished early in September after which we will begin the process of arranging for the necessary new lines and signs to be installed.</p> <p>COMPLETE</p>
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04/12/2017	10	To introduce additional clearways at existing bus stops. (Locations as set out in Annexes B and C of committee report).	Closed	Senior Transport Officer	The majority of the clearway linings have been marked on the road however, parked cars have prevented two of the bus stop cage clearways from being completed. As soon as all the linings have been marked on the road, the clearway plates will be attached to the bus stop poles and the clearways will be enforceable. Anticipated to be completed by December 2018. COMPLETE
04/12/2017	14	To modify Traffic Orders relating to loading bays and disabled parking in the Princess Precinct, Horley.	Open	Regeneration Project Manager (RBBC)	New traffic orders are out to Advertisement. Chased for an update. No update provided at the time of publishing.
17/09/2018	5	Service Road on A23 London Road North, Merstham - To undertake a speed survey to understand whether vehicle speeds comply with Surrey's speed limit policy for a reduction to 30mph, and to investigate the feasibility of relocating the existing two-way traffic sign – improving the existing sign if this is not possible.	Open	Area Highway Manager	Although there is street lighting on the eastern side of the main A23 London Road North, which were installed by Highways England and which help to illuminate the service road, there are no street lights located on the A23 London Road North service road. A new location for the existing two-way traffic sign has been identified and will be installed by the end of March 2019.

17/09/2018	9	A23 Three Arch Road - To proceed to public consultation and then detailed design based on the preferred option agreed with the task group. For the consultation material to be designed and agreed by the Area Highway Manager in consultation with the Chairman, Vice-Chairman, Project Manager and divisional member.	Open	Transport Strategy Project Manager and Area Highway Manager	Public consultation ongoing until 6 January 2019. Responses to consultation currently being analysed and a future update to be provided through the task group and local committee
03/12/2018	5	Petition regarding mini roundabouts along Bletchingley Road, Merstham - Local Divisional Member, Chairman, Vice-Chairman and Area Highway Manager to hold discussions with petitioner to address the problems raised in the petition	Open	Area Highways Manager	

Local Committee (Reigate and Banstead) - Forward Programme 2018/19

Details of future meetings			
<p>Dates for the Reigate and Banstead Local Committee 2019/20: Monday 3 June 2019, Monday 9 September 2019, Monday 2 December 2019, Monday 2 March 2020</p> <p>The committee meeting starts at 2pm, with an open forum for public questions, followed by the formal meeting. This forward plan sets out the anticipated reports for future meetings. The forward plan will be used in preparation for the next committee meeting. However, this is a flexible forward plan and all items are subject to change. The Local Committee is asked to note and comment on the forward plan outlined in this report. Members of the committee are welcome to propose additional items for inclusion on the forward plan.</p>			
Topic	Purpose	Contact Officer	Proposed date
Highways Update	Standing item for all Reigate and Banstead Local Committee meetings	SCC Area Highway Manager	ALL
Decision Tracker	For information	Partnership Committee Officer	ALL
Forward Programme	Review the Forward Programme and consider further themes for Member briefings	Partnership Committee Officer	ALL
Community Safety Funding Report	To delegate the £3000 community safety funding budget East Surrey Community Safety Partnership and/or other local community organisations that promote the safety and wellbeing of residents.	Partnership Committee Officer	June 2019
Appointment of Members to Task Groups and Outside Bodies	To appoint local committee members to task groups and outside bodies for 2019/20	Partnership Committee Officer	June 2019
Cabinet Member for Highways update	To update the local committee on countywide highways matters	SCC Cabinet member for Highways	June 2019
Mental Health Services	To be updated on the work going in within the borough, with a particular focus on young people	TBC	TBC

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